



Universidade de São Paulo
Instituto de Química

VISITOR GUIDE

2019



Dear Foreign Visitor,

Welcome to the Chemistry Institute of the University of São Paulo. It is my wish that your stay with us will become a positive experience and turn into the acquisition of knowledge, academic and multicultural experience.

We wish to assist you in your adaptation to IQ-USP and to the city of São Paulo. In this regard, we have prepared this guide where you will find more information about the documentation required of foreigners and tips on the structure of public transportation in the city.

Good stay at IQ-USP and count on our help
to assist you

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CHEMISTRY INSTITUTE

The USP Institute of Chemistry (US) stands out in Brazil as one of the best institutes of chemistry and biochemistry. *Expansion in the area of research, teaching and dissemination of chemistry and biochemistry, core sciences in the 21st century.* The Institute's discoveries have been significant in the disease control area and for the development of new materials, among others. Applications. The CI produces cutting edge science, with multidisciplinary and international excellence and high scientific standards. Our lines of research range from understanding elementary diatomic interactions to the multi-system stage in vivo. In addition, our state-of-the-art labs and infrastructure allows teaching and research skills. Lastly, our community is made up of 120 faculty, 240 non-teaching staff, 600 undergraduate students, 400 graduate students, and over 100 postdoctoral students.



03



UNIVERSITY OF SÃO PAULO

Founded in 1934, University of São Paulo is one of the best universities in Brazil and in Latin America. USP also has campuses throughout the state of São Paulo, which are located in Bauru, Lorena, Piracicaba, Pirassununga, Ribeirão Preto and São Carlos, totaling 42 research units. The main campus is the Armando de Salles Oliveira University City, in São Paulo, which has an area of 7,443,770 m². Admission to the University is made by entrance exams, the main one being a FUVEST (University Foundation for the University Entrance Examination), but also through other exams, such as the ENEM (National High School Exam) and transfers (internal and external). There are currently 229 undergraduate and 22 postgraduate courses

GENERAL INFORMATION



1.1 VISA

If the period of stay does not exceed three months the registration of the foreign student can be done directly by IQ, since the regular exchange must be done by AUCANI. The required visa is Type 4 (ITEM IV), for postdocs and researchers in general is the ITEM I visa. USP does not accept another type of visa. For more information, access:
<http://www.iq.usp.br/portaliqusp/?q=alunos-estrangeiros-para-usp>

1.2 CARTEIRA DE REGISTRO NACIONAL MIGRATÓRIO

The National Migration Registration Card (CRNM) has replaced the former National Alien Registration (RNE). After entering Brazilian territory, you have 30 days to register with the Federal Police and obtain your CRNM. This document will be required to acquire the CPF (Cadastro de Pessoa Física), open a bank account, obtain the Bilhete Único de Estudante Card, enroll in the undergraduate program, among others. At USP, you must go to the IQ CRINT to receive guidance on scheduling with the Federal Police. To request your CRNM visit the Federal Police website: <http://www.pf.gov.br/>

1.3 CADASTRO DE PESSOA FÍSICA

Receita Federal units:

<https://receita.economia.gov.br/contato/unidades-de-atendimento/sao-paulo>

The Cadastro de Pessoa Física (CPF) can be purchased at any Banco do Brasil, Caixa Econômica Federal or Post Office unit. For this, you must present the RNE and pay a fee of R\$ 7.00. After 72 hours, the student must go to any unit of the Receita Federal with the following documents: proof of payment of tax, passport or RNE, proof of residence in Brazil, document with the names of parents, if this information is not in the passport.

1.4 MIGRANTEWEB

To obtain your residence permit, you must have a research visa (VITEM I). The authorization is granted by the Ministry of Justice and Public Safety, and allows you to stay in Brazil for up to two years. The process for its acquisition consists of two steps: online application and registration with the Federal Police. For more information, visit: [link new page iq]

1.5 PUBLIC TRANSPORTATION

The Bilhete Único de Estudante Card is valid for São Paulo bus and subway lines and allows the student to pay half of the fare. To purchase it you must present the RNE and be registered with USP.

In addition, the USP student may also request the BUSP, which allows the student to walk for free on the lines (8012-10 / 8022-10 / 8032-10) that make the route between the Cidade Universitária campus and the Butantã subway. Now, USP has three lines that circulate in this way.

Your registration can be done on the site

<http://bilheteunico.sptrans.com.br/cadastro.aspx>

São Paulo subway lines map





2.1 PORTUGUESE LANGUAGE

The Faculty of Philosophy, Letters and Human Sciences of the University of São Paulo (FFLCH) offers Portuguese language courses for foreigners in conversation and text production, as well as an advanced module for immigrants and refugees.

For more information, please visit:

<http://clinguas.fflch.usp.br/node/3018>

2.2 HEALTH

The University has the Hospital Universitário (HU), which, like other public services, can only be used in emergencies. For these reasons, USP requires a foreign student to obtain health insurance in their home country, which have to cover the entire period of their stay at the university.

Hospital Universitário

Site: www.hu.usp.br

E-mail: hu@usp.br

Address: Av. Prof. Lineu
Prestes, 2565

Telefone: 11 3091 9200

2.3 RESTAURANTS

Campus has four Restaurantes Universitários, that offers lunch and dinner, both for R\$ 2,00. To make use of Restaurants, you must have the USP Card. Credits can be purchased at the SAS (Superintendência de Assistência Social) window or by ticket. In addition, the menu and credits available can be accessed via the “USP Menu” application.



2.4 LIBRARIES



USP's Integrated Library System (SIBi) is responsible for organizing the entire USP collection, which is spread across many institutes, campuses and cities. The Library and Documentation Division of the Chemistry Set was created to bring together the collection of the Institute of Chemistry and the Faculty of Pharmaceutical Sciences. DBDCQ has 108,535 registered volumes

Address: Av. Prof. Lineu Prestes, 950 • Butantã, São Paulo-SP

Tel: (11) 3091-3670 / (11) 3091-3823

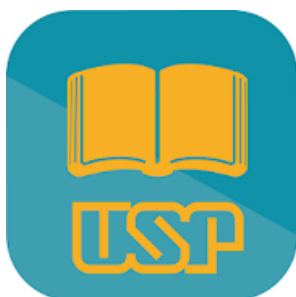
E-mail: bibcq@iq.usp.br

Site: <http://www.bcq.usp.br/>

2.5 APPS DA USP



The App counts on the input of its users for a continuous update on campus occurrences.



You can consult the SIBI (Integrated Library System) directly by phone, search for titles and authors, and you can renew your loan through the App



To make it easy to locate and move on campus, you can easily find labs, libraries and more, and you can follow campus buses

Through the App you can consult the menus of university restaurants on all campuses, and you can consult and recharge your credits



USP's digital careirinha, besides serving to identify the student and access to restaurants and libraries



You can consult the SIBI (Integrated Library System) directly by phone, search for titles and authors, and you can renew your loan through the App



2.5 CLUBS

The Ana Rosa Kucinski Academic Athletic Association (A.A.A.A.R.K), was founded in 1988, aims to promote integration among the students of the Institutes through a series of sports and cultural activities.



Inova Química Júnior is the Institute's junior company and offers chemical consulting services. Students participate in the organization on a voluntary basis and are guided by a teacher. To know more: <http://www.iq.usp.br/iqjr/>

The Rheinboldt Hauptmann Academic Center was founded in 1960 and its purpose is to represent students' interests and articulate their relationship with the Institute itself and the University.





3.1 CALENDAR

The Brazilian academic calendar is divided into two semesters, with January and July being vacation periods at USP. Thus, the first semester runs from February to June and the second from August to December, with holidays and amendments happening at fixed dates throughout the year.

USP CARD

The USP Card contains your USP Number, and will give you access to libraries, university restaurants, and the Centro de Práticas Esportivas (CEPE), as well as being accepted in movie theaters, concerts, and other cultural activities that allow you to pay half a ticket.

3.2 ENROLLMENT PROCEDURES

Graduation: the USP Card contains your USP Number and will give you access to libraries, university restaurants, and the Centro Práticas Esportivas (CEPE), as well as being accepted at movie theaters, concerts, and other cultural activities that allow you to pay half a ticket.

Postgraduate: postgraduate students must first choose their IQ advisor, even if the student does not intend to conduct research. The RNE is a necessary document to be able to register at the Institute, so it is important to provide it before classes start. The student must arrive in Brazil in advance, as enrollment for classes that have already started cannot be completed. Finally, it is important to note that postgraduate students cannot enroll in undergraduate classes, and vice versa.

Graduação:

<https://uspdigital.usp.br/jupiterweb/>

Pós-graduação:

<https://uspdigital.usp.br/janus/>

3.3 FREQUENCY AND GRADES

Graduation: Graduation grades range from 10 to 0, with 10 being the highest and zero being the lowest. Thus, the student must take a minimum of 5.00 to pass the course and have a minimum of 70% of class attendance. If your grade varies between 3.0 and 4.99, it will go for re-evaluation and will have a chance to recover the grade, however, if your grade is less than 2.99, the student is disapproved. Each teacher has their own criteria and assessment methods, which should be informed to the classroom on the first day of the course.

Postgraduate: the assessment follows the system A, B C and R, where R is failing, while the others mean passing, with A being the highest and C being the lowest. To be approved, you must still have a frequency of 75%. USP's credit system is based on Class Credit and Work Credit. Finally, it is up to your home education institution to define the equivalence of ECTS and the USP credit system.

IQ in numbers:

http://www3.iq.usp.br/uploads/tiny_mce/usuario230/N%C3%9AMEROS%20DO%20INSTITUTO%20DE%20QUIMICA.pdf

3.4 CRINT IQ

The International Relations Committee of the Institute of Chemistry is responsible for all activities related to international affairs. Both for students coming to IQ and our students who wish to study abroad.

Address: Av. Prof. Lineu Prestes, 748 - Butantã
- São Paulo - SP

Tel: (11) 3091-9046

Email: crintiq@iq.usp.br

Site: <http://www.iq.usp.br/portaliqusp/>